

DRAFT
CITY OF WHITE SALMON
City Council Regular Meeting Minutes
November 7, 2007

I. CALL TO ORDER/ROLL CALL

Mayor Gaddis called the Council Meeting of November 7, 2007 to order at 6:00 p.m. Council members Roberts, Keene, Mayo and Gookin were present. Staff members present: Deputy Clerk-Treasurer – Judi Culp, PWD Mike Wellman, Fire Chief Bill Hunsaker, Police Chief – Bruce Brending and Attorney Deborah Phillips. Public Representatives included; Donna Marx, Ruth Winner, Jan Brending, Brian Prigel, Mary Childs, Clyde Knowles, Luella Estey, Mary Voight, Suzie Willey, Don Smith, Mark Peppel, Jacob Anderson, Amy Long, Mike Caldwell, Dave Poucher, Leana Johnson, Bob Landgren, Helga Burkhardt, Patsy Brumgarden, Kari Abken, John Childs, Sandi Dickey, Kathryn Landgren, Mike Zitur San Horack and Jesse Burkhardt, The Enterprise.

Presentation to Mike Clark, former Chair of Civil Service Commission. Mayor Gaddis commended Mike for his service and dedication serving on the Civil Service Commission and presented him with a gift.

Mayor Gaddis read the resignation letter of City Clerk Treasurer Eric Greene which was effective October 30, 2007.

II. TOWN HALL

Mary Childs, 541 Cochran Lane presented to Council 16 signatures of sixteen (16) residence stating the do no desire to be annexed into the city limits of White Salmon, WA.

Donna Marx, 260 NW Lincoln said the Annexation located at 420, 440, 460, 480 NW Spring Street submitted by Shon & Lori Webb should not be annexed because of the water moratorium.

Bob Landgren asked why minutes were being taken at the Round Table Meeting. C. Keene said whenever there is a quorum of Council minutes are to be recorded.

Jacob Anderson, 52 Anderson Rd asked how much money has been donated to the Pool. Deputy Clerk Treasurer Judi Culp said approximately \$1,800 has been donated.

III. PUBLIC MEETING

No Public Meeting

IV. APPROVAL OF CONSENT AGENDA

1) Minutes, City Council Meeting – October 17, 2007, and Round Table Meeting, Minutes August 1st, 15th, September 5th, 19th and October 3rd, 2007. C Keene made a *motion* to approve the minutes of October 17, 2007 and Round Table Meeting, Minutes August 1st, 15th, September 5th, 19th and October 3rd, 2007. C. Roberts *seconded* the motion, *Approved 4-0.*

V. ACTION ITEMS (Deferred)

1) Set the date for Public Hearing to consider the Ad Valorem Taxes to be levied for the year 2008. C. Mayo made a *motion* to hold a Public Meeting to consider the Ad Valorem Tax to be levied for the year 2008 on Monday November 26, 2007 at 6pm. C. Keene *seconded* the motion, *Approved 4-0.*

2) Discussion of Business license Ordinance Amendments. C. Gookin asked if those having garage sales would need a business license. Attorney Phillips referred to the current ordinance, Chapter 5.12 which states no person shall operate, conduct, manage or permit a yard/garage sale upon his premises or any other property under his control more often than two times during any twelve-month period. More than two would be considered a business and would need to apply for a business license. C. Keene said day care centers license fee should not be restricted to the amount of

children who attend. C. Roberts said there should not be a higher charge for 10 or more employees in a business. C. Roberts said stickers should be available for mobile business to place in the window of their vehicle. Attorney Phillips will make recommended changes for the November 26, 2007 meeting.

VI. ACTION ITEMS (New)

1) Set the date of November 21, 2007 meeting date change. Because November 21, 2007 Council Meeting is the eve of Thanksgiving C. Keene made a *motion* to adjourn the meeting and set the date of November 26, 2007 for the Council Meeting. C. Mayo *seconded* the motion, *Approved 4-0.*

2) Approval of Interlocal Agreement between the City of Bingen and the City of White Salmon regarding Clerk-Treasurer Assistance. C. Roberts made a *motion* to approve the Interlocal Agreement between the City of Bingen and the City of White Salmon regarding Clerk Treasurer Assistance, C. Gookin *seconded* the motion. *Approved 4-0.*

3) Approval of New Buildings Institute Lease January 1, 2008 through December 31, 2008. C. Keene made a *motion* to approve the New Buildings Institute Lease, C. Gookin *seconded* the motion. *Approved 4-0.*

4) Submission and Discussion of EDA Community Development Projects. Police Department, Fire Department, Pool and White Salmon Business District submitted projects. C. Mayo made a *motion* to submit two requests: 1. White Salmon Swimming Pool improvements \$34,621. 2. Signage for White Salmon Business District \$7,500. C. Keene *seconded* the motion. Due to tie vote, Mayor Gaddis voted, Approved 3-2, *Opposed* C. Roberts, C. Gookin.

5) Approval of Police Department Office Space lease. Police Chief Brending said the Police department will be moving into Health Department of the Park Center Building November 1, 2007. C. Roberts made a *motion* to approve the Police Department Lease with the White Salmon Valley School District 405-17. C. Keene *seconded* the motion. *Approved 4-0.*

6) Discussion of Checklist used for Final Approval of Infrastructure Improvements. PWD Wellman reviewed the line extension improvement check list with Council. Wellman said the checklist will provide Council with an opportunity to pre-approve any water or wastewater extension plans prior to the applicant proceeding. After submitted plans have been prepared by Washington State Licensed Engineer and approved by City Engineer, Department of Health and/or Department of Ecology, construction may commence. After all construction is complete and all work approved with as-builts and dedicated easements, the Council will then make a final acceptance of the extensions into the City system. The check list is a standard from handed out to customers showing the process for the line extension and what is required. C. Roberts made a *motion* to approve the checklist, C. Gookin *seconded* the motion. *Approved 4-0.*

7) Approval of Cochran Estates Phase II Water and Wastewater Improvements Infrastructure Checklist. PWD Wellman said William Shambo was approved for water/wastewater hookups June 24, 2004. Some water meters have been installed. C. Mayo made a *motion* to approve Cochran Estates Phase II Water and Wastewater Improvements, C. Roberts *seconded* the motion. *Approved 4-0.*

8) Mayoral Appointment of Pool Partners Steering Committee. C. Keene said the committee will begin meeting the first of the year.

9) Approval of the City of White Salmon and Klickitat County Interlocal Communications/Dispatch Services Agreement. C. Roberts made a *motion* to approve the 2008 Interlocal Communications/Dispatch Services Agreement. C. Keene *seconded* the motion. *Approved 4-0.*

10) Approval of 2008 City Prosecutor Agreement for Ronald H. Reynier. C. Roberts made a *motion* to approve the 2008 City Prosecutor Agreement for Ronald H. Reynier, C. Mayo *seconded* the motion, *Approved 4-0.*

11) Approval of WRIA 29b watershed planning letter for Klickitat County. C. Keene made a *motion* to table the approval until further information is available, C. Mayo *seconded* the motion. *Approved 4-0.*

VII. DEPARTMENT HEAD/COMMITTEE REPORTS

1) Civil Service appointment of Chairperson. Mayor Gaddis said the Civil Service Commission appointed Barbara Hylton as chairperson.

2) Acceptance of State 1.5 Million Budget Allocation for Reservoir Development. PWD Wellman said CTED asked what other funding resources are available to the City to fund this project.

3) Announcement of CTED \$55,000 Competitive Growth Management Act Planning grant to study potential urban growth area annexations. PWD Wellman Dotty DeVaney submitted the application for the grant.

VIII. APPROVAL OF CHECKS

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 as of this date November 7, 2007. C. Gookin made a *motion* to approve Claim Checks 36258-36315 and Manual Checks 36251-36257 in the amount of \$90,000.88; Payroll Checks 20297-20331 and 889925-889930 in the amount of \$86,727.88; *seconded* by C. Roberts, *Approved 4-0*.

IX. PUBLIC AND COUNCIL COMMENTS

Shirley Cox, 320 NE Estes said Rental property is a for-profit business and should require a business license. She said the application form should have a line to check for rentals less than 30 days. Rentals of less than 30 days should be paying a motel/hotel tax which would go toward tourism.

Cox said the City adopted a Community Action Plan. The City should be going by the Community Action Plan when submitting EDA Proposals.

Ruth Winner, 155 SW Peck Road said Council should form an Ethics Committee.

C. Mayo said he has learned a lot since servicing on the City Council, He encouraged Council to move forward.

Mike Zitur disagrees with the new Business License Ordinance draft, charging business per employee fees.

Jesse Burkhardt, The Enterprise asked if Clerk Treasurer Greene gave a reason for his resignation. Mayor Gaddis did not comment.

Fire Chief Hunsaker said the new Tender has been delivered.

X. EXECUTIVE SESSION/ADJOURNMENT

No Executive Session. Meeting Adjourned at 8:45pm.

Francis Gaddis
Mayor

Judi Culp
Deputy Clerk Treasurer